

# The Hot Spot

Membership Newsletter for Local P.E.O. Chapters

August 2021

## MEMBERSHIP MOMENT – Notice of a Member in Your Area

If a member has moved or will be moving to another city and is interested in transferring, the [Notice of a Member in Your Area online](#) form is a simple way to keep them connected to P.E.O. By completing a short online form with the member's new physical address and clicking submit, presidents of local chapters within a 30 mile radius will automatically receive a notification. This online form was previously print-only and has been upgraded to include the member's preferred meeting time – making it easier for chapters to know if they are a good match! The form can be used for both active members moving and inactive sisters looking to reinstate to a local chapter in her new location. Visit the Resource Library on the P.E.O. member website and click on Local Chapter Officers – Corresponding Secretary to find the form.

-Jennifer Chittenden, Director of Membership

## Chapter Meetings

### New COVID-19 Guidance

As of July 1, P.E.O. International Chapter eased the COVID-19 restrictions for chapter meetings and gatherings. With these changes, what will your chapter meeting look like in the coming months?

It is time to celebrate however your chapter decides to meet: modified in-person, virtual or hybrid meetings. A detailed [Overarching Guidance for P.E.O. Meetings and Gathering Due to COVID-19 Pandemic Emergency](#) can be found on the International Chapter website. Some of the highlights of this guidance include:

- An updated personal Self-Check form is available on the P.E.O. International member website for each sister

considering if she should attend a meeting or gathering.

- Food and beverages may be served.
- Programs, including those given by outside speakers, may be given.
- Program speakers and guests must observe local area health authority and government instructions.
- No singing or group recitation is allowed in indoor venues.

Make sure your entire chapter reviews all guidance before concluding how your chapter meeting will look. P.E.O. continues to value each members' health.

**Programming Idea** – The Virtual Convention of International Chapter is just around the corner, September 20-25, 2021. Hold a chapter warm-up session to prepare all your chapter sisters for an amazing week of P.E.O. Many of our sisters have not attended a P.E.O. International Chapter Convention. An advance introduction will help them get ready for connecting with sisters, attending workshops, projects night, business meetings, and so much more. Refer to the May/June 2021 [The P.E.O. Record](#) for convention information. This historic convention will shape the legacy of P.E.O. and the future of our Sisterhood. Get ready and enjoy!



### Local Chapter Membership Toolbox Spotlight

Keeping individual chapter members' contact information current is important. This will ensure each member will receive The P.E.O. Record and email updates from International Chapter, their state, provincial or district chapter and their local chapter. The local chapter corresponding secretary can make these updates by using the [Change in Membership](#) form also known as the CIM form found in the Local Chapter Membership Toolbox. During Roll Call at your next chapter meeting check to make sure all member's information is up to date.

